



NYS LOBBYING ACTIVITY REPORT

Name: _____

Business Address: _____

Phone: _____

Reporting period (MM/YY): _____

I. COMPENSATION

Please provide the date, number of hours (to the nearest ½ hour) worked and the additional information requested below. Please use additional sheets if necessary.

Date	Strategy Development Hours	Legislative Hours Lobbied	Public Monies Hours Lobbied	Bill, Regulation #, or Procurement Contract	Specific Subject Lobbied, Individual & Entity Lobbied

II. REIMBURSED EXPENSES

Please report any and all expenses incurred while lobbying that were reimbursed by Rensselaer. This is to ensure that we are accurately reporting the amount expended by the Institute on lobbying activities.

Copies of all receipts for expenses reimbursed by Rensselaer must be submitted with this form.

Date	Type of Expense	Receipt provided (yes/no) Explanation for no receipt	Is the expense reimbursed? (Y/N) and if so, what amount?

Please certify under penalty of perjury that compensation and expenses reported above are true and accurate to the best of your knowledge by signing below.

III. GIFTS

The New York State lobbying laws prohibit lobbyists from giving gifts of more than nominal value to public employees. A gift is defined as anything of value including but not limited to meals, drinks, golf outings, entertainment, and sports tickets. Please certify **under penalty of perjury**, that no gifts were given to public officials in the prior one month period by signing below.
